

**Haslemere PCC**

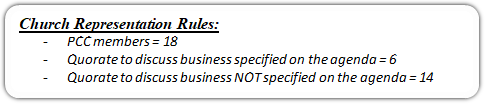
**Minutes of the meeting held at the Link**

**on Monday 15 July 2024 at 7:30pm**

|  |  |
| --- | --- |
| **Present** |  |
| Chris Bessant | Rector (Chair) |
| Howard Body  Andrew Culshaw | Churchwarden  Treasurer |
| Linda Feliati  Geraldine Lambrechts Justin Manley-Cooper  Alistair Morgan  Katie Morgan  Andrew Silk  David Simmons  Stephen Vaughan | Associate Minister  PCC Secretary  Deputy Churchwarden |
|  |  |

The meeting was opened with a prayer led by Rev’d Chris.

|  |  |  |
| --- | --- | --- |
|  | **Agenda item** | **Action** |
| 1. | **Apologies for Absence:** Gareth David, Debbie Peet, Simon Ingram, David Sewell, Richard Parker, Noel Cullen, Jamie Harle |  |
| 2. | **Minutes of meetings and Matters Arising from May 2024**  Minutes approved as a correct account of the meeting.  Actions – Noel Cullen has agreed to take on the role of Safeguarding Lead on behalf of Kari Hayden. |  |
| 3. | **Changes to the PCC**   1. Diocesan Synod Representation   Chris reported that due to a clerical error, Richard Parker had not been re-elected to the Deanery Synod. However, he can remain on the PCC as was elected at the APCM. He may wish to stand at the bi-elections in the Autumn. |  |
| 4. | **Rector’s Report and Updates**   1. Churchwarden’s Documentation – Howard Body working on a document to compile general responsibilities of the churchwardens Outline what CW responsibilities are within our parish – mandatory and general tasks. Third draft from Gareth, David and Howard. Useful reference document for the CWs. 2. Guildford Cathedral – appointed a new Dean, to be announced in the next month. Lot is going on at cathedral financially. Very much event-based ministry rather than congregation. 3. Confirmations and First Communions – two dates in September and then hold first communion during harvest festival. Confirmations dependent on what’s needed. CB and JMC to discuss running some sort of course. 4. Women of Worth – 3 sessions so far. Around 12 usual members from families @ four and some additional people who might know others attending. On a summer break and look at attracting some more people in September to increase numbers. Putting an article in the Link Magazine to attract more. Vision would be take biblical women and use the focus to do activities – 1 per month. CB maybe take a Sunday and let the W of W participants run a service or refreshments as a focus and draw attention to it. Maybe scope in the Autumn for that. 5. Carpenters – healthy whatsapp group but only had 1 breakfast so far. Work to be done on this. 6. D-Day Opening St C (6/6) – exceedingly well executed. Amazing artwork for all the different beaches, description etc. Very informative with a map. Lots of attendance from local schools and general community with in the region of 1400 people through the doors over three days. Evening event was a great success. Planning in process for VE day. Consider what we’d be involved in. Location will play a part as it’s likely to be on Lion Green. 7. RNLI – two Sundays ago, successful. Event based fundraising for outward giving. We have quite a saturated calendar to add space for these events. Question are ability to do this within our existing commitments and calendar. Revisit in September. |  |
| 5. | **Parish Safeguarding**  PCC Coverage – As mentioned above, Noel has agreed to take this on and be Kar’s representative to the PCC.  Kari doing well in her new role and we remain in a good place in the league table.  Chris renewing his safeguarding leadership training which gives him the opportunity to focus on this area. | **.** |
| 6. | **Children and Families Ministry Changes**   1. Families@4   Having an annual review of the team. Bit concerned that the families @ 4 is a bit flat lined at the moment and not growing. Some alternatives are in Chris’ mind to introduce new ideas to cover them. Victoria starting her ordination training next year subject to being accepted which means she’ll have to revisit her workload. She’s keen to keep on first steps. AGM of religious education fund coming up which might allow us to take on someone new within the team. Chris to put together a job description and revisit with the team.  Only concern with taking new people on is it can get a bit more fragmented which requires line management but that’s all part of the process. It’s a good place to be at. We are now the largest church in the deanery and possibly dioceses for children’s and families. | **CB – job description for new role within Children and Families Ministry** |
| 7. | **Mission and Parish Vision**   1. The Link Community Hub: AC   Hit the £2m mark. Still work to do. Should have better handle on the exact figure once plans all finalized. In the detail at the moment and will then go out to tender.  Community fundraising – Winterbourne Singers raised £700 for an evening event. Summit doing fundraising and car wash etc. Mayor was talking about this project at the Town Hall last week – humbling to hear so many people talking about this.  Note that it’s going to cost in region of £90k to get the project out to tender.  Sought approval from the PCC to spend 90k for the team to continue to next design stage work. This will be underwritten by the Haslemere Fund.  **Proposer Justin Manley-Cooper. Passed unanimously** |  |
| 8. | **Parish Energy Checks**  Due to climate emergency, Diocesan have a call for Net Zero by 2030, which has a renewed focus by the Labour government.  CB proposing to conduct an energy audit. Scheme that gives us an 80% subsidy so will commence on St Barts at a minimal cost. St C’s will follow based on outcomes of St Barts. At this first step, it is not required to have PCC approval, however it would be useful, as likely work will be discovered as an outcome of the audit which will require PCC approval.  Simon Ingram has agreed to continue as point of contact for this work. |  |
| 9. | **Gardening Calendar - Policy Reviews and Planned Items**   1. Review List of Church Activities – approved. 2. Review List of Non-Church Activities – none relevant (i.e there are no children or vulnerable adults). 3. **Legacy finance -** remove the line regarding keeping pledge confidential as wills are in the public domain.   Drawing out in a communication way. CB to go back to David on this. |  |
| 10. | **Regular Reports:** |  |
|  | 1. St Christopher’s Team:   Nothing to report. |  |
|  | 1. Finance: AC 2. Ratification of essential work on St Christopher’s organ. £2,100 work has been done. **Approved unanimously – to come out of repairs fund.** 3. Payment of outward giving donations.  The PCC policy to fund these from events has rather fallen flat and our approach for the next 3 year cycle needs a re-think (agenda for the September PCC). However, we are committed to the payments to our local charities in 2024 and unlike last year the PCC may not consider seeking donations from the congregation to be timely given the Link Hub appeal and may wish to make these donations from our reserves by exception this year.   For various reasons there is a £4,900 shortfall for this year. Given the Link fundraising efforts are starting in earnest within our community, proposing that for one year only we meet our outward giving commitments from our general reserve.  **Approved for this year only. Passed unanimously** | **Review our Outward Giving policy and how we fund it going forward in the autumn** |
|  | 1. Fabric Committee: HB/GD   Report shared. |  |
|  | 1. School Update:. CB   Looking for another 1-2 foundation governors. Liz Chapman stepping back. CB progressing, possibly from parental body. |  |
| 10. | **AOB** |  |
|  |  |  |
| 10. | **Dates of 2024 meetings**  PCC: 16th September, 18th November    SC: |  |
| 11. | **Closing prayer, Meeting closed at 20:52.** |  |



**Attachment: Annual Calendar for PCC Review**

|  |  |  |  |
| --- | --- | --- | --- |
| **Month** | **Required** | **Administration** | **Briefings** |
| May | Charity Commission (KM)  Safeguarding Policy (CB, OWG) | Health, Safety & Risk Policy - next review 2024 (AC, KM) |  |
| July |  |  |  |
| September | Safeguarding Self Audit | Financial Exposure Authorities |  |
| November | Budget  Constitution of Standing Committee | Data Disclosure – next review 2024  Lone Working – next review 2024 |  |
| January | Annual Return | Building Hire Agreements – next review 2023 |  |
| March | Annual Accounts | Outward Giving Policy – next review 2025 |  |