

**Haslemere PCC**

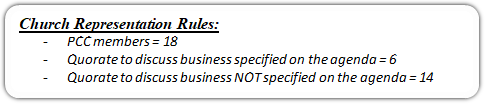
**Minutes of the meeting held at the Link**

**on Monday 18 November 2024 at 7:30pm**

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| **Present** |  |
| Chris Bessant | Rector (Chair) |
| Andrew Culshaw  Noel Cullen | Treasurer |
| Gareth David  Simon Ingram Geraldine Lambrechts  Justin Manley-Cooper  Alistair Morgan  Katie Morgan  Richard Parker  Debbie Peet  David Sewell  Andrew Silk  David Simmons (late)  Stephen Vaughan | Churchwarden    Associate Minister  PCC Secretary  Deputy Churchwarden |
| In attendance:  Kari Hayden |  |

The meeting was opened with a prayer led by Rev’d Chris.

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|  | **Agenda item** | **Action** |
| 1. | **Apologies for Absence:** Howard Body Jamie Harle, Linda Feliati  Recorded to remove Jamie from the PCC roll. | **KM to remove Jamie Harle from PCC roll** |
| 2. | **Minutes of meetings and Matters Arising from September 2024**  Minutes approved as a correct account of the meeting. |  |
| 3. | **Rector’s Report and Updates**   1. Harvest, All Souls and Remembrance   187 at Harvest Festival, didn’t collect as many items, but with the school contributions able to gift two car loads of items. Successful challenge with Tesco Food Challenge which the Den group participated in.  All Souls received a reasonable turnout and noted there were a lot more children present at Remembrance Service. MP Greg Stafford attended.  Noted that the Town Clerk asked if in future we could put a few more people with the parade on the roadside to stop traffic (only have paid people at the main roads, but not on the side roads).   1. St B Care Team   Ros Reece stepping away. Andrew & Tess have made sure everything is done in her absence. Mostly rota co-ordination. Looking ahead at the longer term, will review over the coming year and may look to tie in with the Link project.   1. Carpenters.   Still looking for a team to form to keep momentum. At present nothing happening until January.   1. Christmas Plans   Summit Group with Verity are organizing the sleep out challenge to raise funds for the Church Urban Fund Sleeping out for Homelessness initiative. Marquee is going up in St Christopher’s to give some cover. Risk Assessment will be closely followed, with Chris, Justin and Robert participating.  The Christmas Stall will be all churches together rather than just our own parish. Double plot, central location, leaflet on church services together for all services.   1. Leave Plans – Chris away for a week straight after Christmas. 2. PPC & Risk   Way of reviewing and keeping track of strengths and weaknesses on various roles within the Church, e.g. treasurer role, succession planning. SI – do we include bigger projects as well or just people. Chris to prepare a list. We should add Risk as a regular agenda item, even if just to consider ongoing issues. Also reputational risk is another aspect. Put to the Operational Management Group – JMC, Ac, R Fox, Bryony to pick up.   1. Vocations and Caleb Stream   Licensed ministry work. We have two/three people who are somewhere in their calling to explore their vocation. Give thanks for this.  Caleb Stream – another path to be ordained. Completed within a year to being a Deacon and then do further training from there. Have two individuals considering this path. | **Action: OMG to compose a list** |
| 4. | **Safeguarding – Kari Hayden joined to speak to this.**  Having taken over from Cathy Moore, Kari is still to complete her Parish Safeguarding Officer course but as this only runs every six months she’ll complete it in the Spring.  Trained in DBS checks and all the different safeguarding courses. Last week ran Lunch and Learn sessions with Cathy.  Need PCC to review our Parish Safeguarding Plan (our action plan is in fact the dashboard).   * This month for review – support for Victims and Survivors of abuse. * Some PCC members need to complete their training. * New children and family worker induction processescc . * Promoting a healthy and safe culture – we will review in Spring but would welcome any thoughts/ideas that you see elsewhere for Kari to use.   Need to discuss support for victims and survivors of abuse. A lot of safeguarding is about having an awareness and having a plan for what we need to do if such a situation is reported. We don’t presently have any open cases of this nature. Happy that we’ve have the appropriate resources and plans in place for when situations arise of this nature.  Safer Recruitment - Chris went through all the recruitment guidelines etc and DBS check in place for the new recruitment of our children’s/youth worker. |  |
| 5. | **Children and Family Ministry Changes**  Victoria is stepping done from some of her duties at the end of year, advanced stage with her replacement. Karen Bardens has been appointed to cover KS1 age group. Waiting for one more reference and DBS then she’ll start. Underwritten by REF. |  |
| 6. | **Mission and Parish Vision**   1. The Link Community Hub   Tender document taking a bit longer than planned but should be out by Christmas and hoping to start build around Easter with a completion for end of 2025. The more thorough we are with the tender document, the more likelihood that we’ll get a realistic value on the tender.  Funding agreement from Waverley now signed so all funds committed. Some more fundraising will happen next year for some items.  Motion being sought to approve application for a faculty for the covered walkway – covered walkway falls within the Churchyard rather than the building.   1. Resolution for Faculty for Cover Walkway   Approve the application to the Diocese for the new covered walkway at St Bartholomew’s Church.  **Resolution: Passed unanimously.** |  |
| 7. | **Gardening Calendar - Policy Reviews and Planned Items**   1. Outward Giving Review –   Need to implement a plan for how we manage our outward giving going forward, with the view to distribute what we raise rather than a fixed amount. Part of this process will be to review our approved list of charities. Feel that the Church Urban Fund should sit as a stand alone option rather than on the list. Kings World Trust – long established as one of our charities.  Looking for someone on PCC to cover the implementation of this system. Communication is key to avoid confusion – will be a fundraising for that charity each month but it’s not from the collection. Looking to launch no later than March. **Noel Cullen agreed to drive communications forward.**   1. 2025 budget (defer) 2. Constitution of Standing Committee   Review every second year. Main task is to prepare the PCC agenda. Feel the only change would be to include Kari as Safeguarding Officer in the regular Standing Committee meetings. Agreed by those present. |  |
| 8. | **Regular Reports:** |  |
|  | 1. St Christopher’s Team: JMC   Tree Cutting - Needs approval for Faculty List B. (6 trees cutting back to fence level and prune beech and yew tree).  **Resolution in favour of work: Approved unanimously** |  |
|  | 1. Children & Families   Young Bell Ringers – proving popular.  Requests that the altar at St Christophers church is moved on a Sunday after the service so those running First Steps on a Monday don’t have to do it.  Noted. But needs ministers/churchwardens move it. Add to wardens lists for next meeting.  Back of St Christopher and St Barts - suggestion for some better storage boxes for them. Pass to Karen for when she joins. | **Wardens to review moving altar at St Christophers on a Sunday after the service.** |
|  | 1. Finance: AC   Retrospective Approvals:  £2,640 new boiler church cottage – approved  £1,388 repairs pre letting Church Cottage – approved |  |
|  | 1. Legacies   Document circulated. Should we circulate it further and also offer some further information/session. |  |
|  | 1. Fabric Committee: HB/GD   Approval for remedial work to porches. Quote is £1,364 plus VAT for us to propose and accept it. Approved passed on this. |  |
|  | 1. School Update:. CB |  |
| 10. | **AOB** |  |
|  | 1. National budget Effects   Some impact for the change in the NI but most of the employees covered by REF so only affects Parish Administrator role.   1. Derby Road Churchyard clearing   Work for the cutting back of undergrowth. Philip Hunt given a specification for works. Gone out to tender. |  |
| 10. | **Dates of 2024 meetings**  PCC: 20th January, 15th March    SC: 7th January |  |
| 11. | **Closing prayer, Meeting closed at 21.25.** |  |



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**Attachment: Annual Calendar for PCC Review**

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| **Month** | **Required** | **Administration** | **Briefings** |
| May | Charity Commission (KM)  Safeguarding Policy (CB, OWG) | Health, Safety & Risk Policy - next review 2025 (AC, KM) |  |
| July |  |  |  |
| September | Safeguarding Self Audit | Financial Exposure Authorities |  |
| November | Budget  Constitution of Standing Committee (2026) | Data Disclosure – next review 2025  Lone Working – next review 2025 |  |
| January | Annual Return | Building Hire Agreements – next review 2025 |  |
| March | Annual Accounts | Outward Giving Policy – next review 2025 |  |